

CIVILIAN EDUCATION SYSTEM – Other Online Courses

- Supervisor Development Course (SDC) online course is required for New Supervisors
 - Course Number – 131 F21
- Managers Development Course (MDC) online course is required for New Managers
 - Course Number – 131 F31
- Action Officers Development Course (AODC) online course is required for New Action Officers
 - Course Number – 131 P00

Supervisor Development Course

The Supervisor Development Course number is 131 F21. Enrollment instructions follow.
ENROLL VIA THE SOLDIER'S TRAINING HOMEPAGE ATIA/TRAIN:

- 1. Go to <http://www.train.army.mil>
- 2. Click on the grey login button or "Access ATIA" link
- 3. Sign in using your AKO user name and password. Your name must appear at the top of the page and stay there.
- 4. Select the "My Courses" tab
- 5. Use the Search feature
- 6. In the TYPE box select Distributed DL/Keyword
- 7. In the Document Type box select Distributed DL Course.
- 8. In the Keyword box type the course number (131 F21), or course name then click Search. If the course or subcourse does not display, it may not be available for enrollment or the system doesn't recognize your keyword.
- 9. Click on the "e" button to the far right of the course/subcourse name and complete the required fields of the enrollment form then click "Submit Enrollment." If the "e" is grayed out, it is not available for enrollment because you are currently enrolled or completed the course/subcourse within the last four years.

- You will receive an email enrollment notification from the Army Training Support Center.